**Presentation Planner**

*(Step 5)* **Set the Scene:**

*(Step 1)* **Key Message:**

*(Step 6)* **Signposting – Preview**

|  |  |  |
| --- | --- | --- |
| *(Step 2)* Question 1 | *(Step 2)* Question 2 | *(Step 2)* Question 3 |
| *(Step 3)* Assertion  *(Step 4)* Evidence  *(Step 6)* Signposting – Transition to next assertion | *(Step 3)* Assertion  *(Step 4)* Evidence  *(Step 6)* Signposting – Transition to next assertion | *(Step 3)* Assertion  *(Step 4)* Evidence  *(Step 6)* Signposting – Flag the key message |