



Wk#	Date			Lecture Topic/Assignments (I = Instructor, O = Oral Instructor, W = Writing Instructor)
1	H	26	Aug	Course Intro, procedures, Sr. projects (I), Doing research (I, W) Assigned: E-mail, Proposed ECE Current Topic Assigned: Research Paper, ECE Current Topic
2	H	2	Sep	Using the Library (I), PowerPoint presentations (O) <i>In Class: Quiz on oral presentations</i>
3	H	9		Oral present Quiz results (O), Critical listening/feedback (O), Example PPT presentations (I) <i>In Class: Critically evaluate—example of technical PowerPoint presentation</i> Due: E-mail, Proposed ECE Current Topic Assigned: PowerPoint, ECE Current Topic
4	H	16		Teams assigned (I), Meeting management/teaming (O), Conflict management (O) <i>In Class: Role play</i> Assigned: Team Agreements Assigned: Clinic Preferences
5	H	23		Making posters (I, W, O), Resume and cover letter writing (W) <i>In Class: Write—paragraph of cover letter</i> Assigned: Resume & Cover Letter
6	H	30		Instructions for presentations (I) <i>In Class: Critically evaluate—students' PowerPoint presentations</i> Present: PowerPoint, ECE Current Topic (6 talks/room) Due: Team Agreements (1st version) Assigned: Clinic Poster
7	H	7	Oct	Feedback on team agreements (W) <i>In Class: Critically evaluate—students' PowerPoint presentations</i> Present: PowerPoint, ECE current topic (4 talks/room) Due: Research Paper, ECE Current Topic (1st version) Due: Clinic Preferences Due: Resume and Cover Letter (1st version)
8	H	14		FALL BREAK
9	H	21		Feedbk Research paper on ECE current topic (I, W), Feedbk Resumes/Cover Letters (W) <i>In Class: Critically evaluate—students' PowerPoint presentations</i> Present: PowerPoint, ECE Current Topic
10	H	28		Feedback on posters (W), Making posters (O) <i>In Class: Critically evaluate—students' PowerPoint presentations</i> Present: PowerPoint ECE Current Topic Due: Team Agreements (final version) Due: Clinic Poster (1st version)
11	H	4	Nov	<i>In Class: Critically evaluate—students' PowerPoint presentations</i> Present: PowerPoint, ECE Current Topic
12	H	11		Clinics (Steve Blair), Feedback on presentations (I, O, W), Writing an e-mail proposal (W) <i>In Class: Mock interview</i> Due: Clinic Poster (2nd version)
13	H	18		Feedback on Posters (I, O, W), Interviewing (presented by Career Center) <i>In Class: E-mail writing errors, work on posters</i> Due: Research Paper, ECE Current Topic (Final version) Due: Resume & Cover Letter (final version) Assigned: E-mail, Clinic Assessment
14	H	25		THANKSGIVING
15	H	2	Dec	<i>In Class: Critically evaluate—students' posters, clinic assessment</i> Present: Clinic Poster (final version) Due: E-mail, Clinic Assessment
16	H	9		<i>In Class: Critically evaluate—students' posters, clinic assessment</i> Present: Clinic Poster (final version) Due: E-mail, Clinic Assessment