Grading

Grades are letter-based but are processed numerically to determine the final grade:
- Each assignment will be given a single letter grade. Criteria on which the letter grade is based will be listed for each assignment, and the graders will write comments related to the criteria as needed.
- In-class exercises graded as A (full participation), C (poor participation).
- Grades on late exercises or assignments will be lowered by one full letter, (e.g., A becomes B).
- Missed exercises or assignments receive a grade of zero, whereas an E would be 55.5.
- Numerical equivalent of grades (used to convert assignment letter grade to number):

gd	Num Equiv
A	95.5
A−	92
B+	89
B	85.5
B−	82
C+	79
C	75.5
C−	72
D+	69
D	65.5
D−	62
E	55.5
missing wk	0

- Numerical scores are combined (see information about weighting below) to obtain a course numerical score.
- Breakpoints for converting course numerical score to letter grades are as follows: (final grades may be higher than shown but not lower)

Num Equiv	gd
93	A
90	A−
87	B+
83	B
80	B−
77	C+
73	C
70	C−
67	D+
63	D
60	D−
<60	E

- Grades will be combined in a weighted average to obtain the course numerical score.
- Weights for assignments and in-class exercises are as follows:

weight (%)	Assignment
3	Resume & Cover Letter (draft)
5	Resume & Cover Letter (discuss with CLEAR instructor)
4*	Resume & Cover Letter (final version)
2	Proposed PowerPoint ECE Current Topic
6	PowerPoint, ECE Current Topic (rehearse with CLEAR instructor)
14*	PowerPoint, ECE Current Topic (presentation)
2	Student Biography (draft)
3*	Student Biography (final version)
3*	Web, student home page (draft)
4	Web, student home page (final version)
2	Clinic preferences
2	Team Agreements (draft)
2	Team Agreements (final version)
4	Clinic Poster (prelim content)
5	Clinic Poster (draft)
10*	Clinic Poster (final version)
5	E-mail, proposal for clinic sequel
0	Team self-assessment
2**	In-Class: Write paragraph of cover letter
2	In-Class: Quiz on oral presentations
2	In-Class: Inventory for bio
2	In-Class: Critically evaluate—example technical PowerPoint presentation
2†	In-Class: Role play
2	In-Class: Critically evaluate—students' PowerPoint presentations
2	In-Class: Critically evaluate—students' PowerPoint presentations
2	In-Class: Critically evaluate—students' PowerPoint presentations
2	In-Class: Critically evaluate—students' PowerPoint presentations
2	In-Class: Critically evaluate—students' PowerPoint presentations
2†	In-Class: Mock interview
2	In-Class: E-mail writing errors
2	In-Class: Critically evaluate—students' posters
2	In-Class: Critically evaluate—students' posters
100	

*Major assignment that must be completed to pass class
**Lowest two in-class exercise grades replaced with A
†Student(s) participating receive (bonus) points