Each assignment will be given a single letter grade. Criteria on which the letter grade is based will be listed for each assignment, and the graders will write comments related to the criteria as needed.

In class exercises will be graded as A (full participation), C (poor participation), or E (absent).

Missed exercises or assignments receive a grade of E.

Grades will be combined in a weighted average to obtain the course grade.

Weights for assignments and in-class exercises are as follows:

weight (%)	Assignment
5	Resume & Cover Letter (1st draft)
5	Resume & Cover Letter (final draft)
10	1 minute Oral summary of technology
10	Web, student home page
2	Proposed ECE Current Topic for PowerPoint talk
20	PowerPoint ECE Current Topic (presentation)
3	Web, PowerPoint ECE Current Topic (final slides)
3	Team Agreements
3	e-mail proposal for Video technical tutorial
10	Video technical tutorial (prelim)
10	Web Video technical tutorial (final)
5	Web, html summary of technical tutorial
1	In Class: Teams assigned for oral summary of technology and video tutorial
1	In Class: Survey 2—PowerPoint features students want to learn about
3	In Class: Critically evaluate—example of technical PowerPoint presentation
3	In Class: Critically evaluate—students' PowerPoint presentations
1	In Class: Role play
2	In Class: Interviewing exercise
3	In Class: Critically evaluate—students' videos
100	